



Date: _____

Family Information Sheet

Thank you for attending Imagination Station, a parent/child interactive playgroup. We hope that you have a fun and safe time. Imagination Station is a *play at your own risk* group.

We would love if you could fill out this information sheet, so that we may better serve all needs. This information also aids us in our grant requests. As a non-profit parent volunteer group we would like you to let us know if you have any questions, concerns, would like to volunteer, or special needs. Thanks!

Names: (Parent & Child) _____

Address: _____

Phone #: _____ E-Mail: _____

EMERGENCY CONTACT: _____

EMERGENCY PHONE #: _____

I.S. is a 501(c)3, funded by your donations and grants that we apply for. Please consider filling out the OPTIONAL information below, to help us with these efforts.

Check all that apply:

A) Children Ages Served:

Infant to 2 years

3 to 5 years

5 to 10 years

B) Adult Ages Served

18 to 35 years

35 years and above

Please check if you are pregnant

C) Ethnic Distribution:

Anglo

African American

Other

Hispanic

Asian

Imagination Station “Play Date”
And Field Trip Liability Release

Please initial the following:

_____ I will NOT hold Imagination Station liable for ANY injury or accident that may occur while participating in/at playgroup or while on Field Trips. I am responsible for the safety and well-being of the child/ren under my care.

Signed: _____ Date: _____

Child/ren names: _____

Parent/Guardian Name (printed): _____



IMPORTANT INFORMATION TO KNOW

We want to take this opportunity to remind parents of what makes Imagination Station fun, safe, and successful. We are all here to have fun and socialize our kiddos (and ourselves), but need to remember some basic considerations:

- ❖ If you see a child engaging in a dangerous activity, hurting themselves, or others, PLEASE ask them to stop, notify their guardian, ask them to go to their guardian, or find an Imagination Station volunteer with a blue apron on to assist you. NOBODY has fun if a child gets hurt.
- ❖ Please supervise your child while in the craft/art project area. This ensures the materials are well taken care of, and used safely.
- ❖ In the interest of safety and consideration please refrain from attending if your children are sick and possibly contagious.
- ❖ This is a time to be social with other adults as well, but please make sure you keep an eye on your child(ren) at the same time. This is an interactive playgroup so it is expected that you interact with your child(ren).
- ❖ A \$1 per family donation is requested for Play Dates as well as Field Trips, in order to pay for craft supplies, toys, and advertisement/printing. There is a donation pail located at the front table and with a member of leadership at Field Trips. If you would like to offer a larger donation or year donation we can offer you a receipt for tax purposes.
- ❖ For the safety and security of all children a one adult to four children (1:4) ratio is needed.
- ❖ We strongly encourage you to put any suggestions in the suggestion box that can improve the playgroup!
- ❖ This is a 5 yr. old and under playgroup so please make sure any older kids that come understand that it is meant for the younger children and the toys are intended for and designed for that age group. Rough play is not allowed as it creates an unsafe environment for all.
- ❖ The field trips, however, are planned for 5 and under but ALL ages are welcome.

The “Play Date” schedule is as follows:

- 9:30-10:30
Open play
- 10:30-10:35
Clean-up
(song will be played)
- 10:35-10:40
Announcements
- 10:40-10:55 (if there is help)
Movement Time
 - Movement Song
 - Movement Activity
 - Good-bye song
“The more we get together”

The More We Get Together
(Good Bye Song) Lyrics

The more we get together
Together, together
The more we get together
The happier we'll be.
'Cause your friends are my friends
And my friends are your friends.
The more we get together,
The happier we'll be.

Leadership

Imagination Station’s current leaders are:

Lindsey M.
Amy W.
Nova M.
Sariah S.
Emily H.
Leisel B.
Heather H.

If you have any suggestions for field trips or to improve our group please contact any member of Leadership via e-mail.

All the faces you see involved in this group are volunteers and would LOVE it if you would volunteer as well.